

Everett School Employee Benefit Trust
Agenda
Wednesday, May 18, 2016
Community Resource Center
Port Gardner Room B
4:00 p.m.

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the April 20, 2016 Meeting and the May 2, 2016 Special Meeting**
4. **United Health Care Representatives**
 - Question/answer session
 - Cost/utilization data on the Trust's plans
5. **Financials – Darla Vanduren**
6. **Annual Audit – Darla Vanduren**
 - Review auditor engagement for annual audit
7. **Consultant Report – Sean White/Aanya Lee**
 - a. Statement of work/budget for 2016-17 fiscal year
 - b. Update on carrier marketing process
8. **Wellness Program Update – Rickie Lee Marker-Hoffman**
 - a. Monthly report
 - b. Update on Strategic Plan KPIs
 - c. Review annual Wellness Program plan and budget
 - d. End of year survey
 - e. Mindfulness workshop evaluation and summary
9. **Other**
10. **Upcoming June Agenda Items**
 - ✓ ~~Approval of Auditor Engagement for annual audit (Darla)~~
 - ✓ Approval of Consultant Engagement/Budget for upcoming fiscal year (Sean)
 - ✓ Approval of annual Wellness Program plan and budget (Rickie Lee)
 - ✓ End of year Wellness Program report (Rickie Lee)
 - ✓ Rotation of Trust Officers (Trustees)
 - ✓ Review Compensation for Trust financial and support services (Executive Session)
11. **Adjourn to Executive Session**
 - Review performance of investment consultant
12. **Reconvene and Adjourn Regular Meeting**

Next Meeting
June 15, 2016 – 4:00 p.m.
CRC – Port Gardner Room B

6:32 -
6:31